

School Year 2021-2022 - last revised 5/3/22

School Health & Safety Plan / Program-Specific Details

Our Campus Health and Safety Guidestar: The safety, health, and best interests of our students, faculty, staff, and families will lead how and where we learn and operate. Our belief in our mission and our fifty years of experience and expertise will ensure the quality and high standards of our student learning experiences, design, parent supports, and professional development of our faculty, staff, and adult learners, so that we can continue our mission.

The School is making extensive efforts to make the environment as safe as possible for all students and employees. We are using the [NJ state guidelines](#) and [CDC guidelines](#) as our touchstone and will consistently monitor the status of the pandemic and continue to update this Health & Safety plan as needed based on these guidelines. Our policy seeks to ensure maximum risk reduction through multiple mitigation efforts and should be seen holistically. Our strategies to reduce risk of transmission of the Covid-19 virus include:

1) pre-screening; 2) screening; 3) social distancing; 4) cohorting; 5) masking; 6) hygiene; 7) disinfection 8) illness & isolation, and 9) testing

1	Pre-Screening	<ul style="list-style-type: none">• All health forms need to be received by the health office no later than two days before the child begins. No exceptions. All immunizations must be up to date. All required <u>medications</u> must be in the health office two days prior to the child's start date.• Attendance will be taken daily and reported to the main office. If a child will be absent, we ask parents to inform the school by emailing their child's name to absences@princetonmontessori.org and including a reason for the absence, i.e, sickness, vacation, family event, etc. Absence notifications will be forwarded to the correct child's conference teacher.• To protect the health of all of our community and to prevent the spread of infection, parents must report to the school immediately if the child or any person in the child's household has or is suspected to have COVID-19, or has come into close contact with someone who has a confirmed positive case of COVID-19. State and local guidelines will be followed and confidentiality will be protected to the greatest extent possible.• Faculty/staff: PMonts is in compliance with NJ Governor's Order 253, and can confirm all faculty and staff are fully-vaccinated. Faculty/staff must report to the school immediately if they or any person in their
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		household has or is suspected to have COVID-19, or has come into close contact with someone who has a confirmed positive case of COVID-19.
2	Screening	<ul style="list-style-type: none"> • Children: Families should conduct a self-screen at home each morning to assess their child's health and determine if they are well enough to attend school or camp for the day. Temperature checks should be conducted each morning AT HOME as part of the self-screen and any child with a fever (temperature above 100.4°F) should remain at home. Children with the following COVID-19 compatible symptoms should be kept at home and seek advice from their pediatrician: <ul style="list-style-type: none"> ○ At least two of the following symptoms: fever (measured above 100.4), chills, rigors (shivers), myalgia (muscle aches), headache, sore throat, nausea or vomiting, diarrhea, fatigue, congestion or runny nose; OR at least one of the following symptoms: cough, shortness of breath, difficulty breathing, new olfactory disorder, new taste disorder. • Faculty/staff: Faculty and staff will conduct a self-screen each morning to determine if they are well enough to be in the presence of children. Faculty and staff should follow same guidelines as outlined above for students and should remain at home if at least two of the following symptoms are present: fever (measured above 100.4), chills, rigors (shivers), myalgia (muscle aches), headache, sore throat, nausea or vomiting, diarrhea, fatigue, congestion or runny nose; OR at least one of the following symptoms: cough, shortness of breath, difficulty breathing, new olfactory disorder, new taste disorder. • Travel - We follow all CDC and NJ DOH guidelines for quarantining after travel for both vaccinated and unvaccinated individuals. Note that these guidelines change frequently so please consult these guidelines before making your travel plans. In many cases, there is a mandatory quarantine period for return from travel. When consulting travel guidelines, remember that children who have not received the vaccine are considered unvaccinated individuals.
3	Social Distancing	<ul style="list-style-type: none"> • Drop off and Pick up: We will continue to minimize parent presence in the building and minimize cross-class exposure during drop off and pick up times by the use of multiple entry and exit points by program. Details of each program's procedures and arrival and dismissal times are included with program-specific communication. Note that as of March 7th, we will no longer use the plexiglass dividers.

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		<ul style="list-style-type: none"> • Classrooms: Each program is equipped with beautiful outdoor and indoor classroom space. Teachers will elect to be outdoors often but will not be required to have outside classrooms given we have safe ways of being indoors. • By Program: <ul style="list-style-type: none"> Infant - drop off & pick up inside according to child's individual schedule Toddler - drop off & pick up outside, from classroom door Primary - drop off & pick up outside at main school entrance Elementary - drop off & pick up outside at elementary entrance • Visitors: As not all children are vaccinated, we will limit non-essential visits. If deemed safe, all visits will be carefully arranged. When feasible, service-providers will be arranged during hours when children are not present. All visitors shall be scheduled and escorted so that they will not come within six feet of students. All visitors are to follow the same screening procedures as children and staff and will complete a covid screening form prior to their visit.
4	Cohorting	<ul style="list-style-type: none"> • Cohorts will be defined to minimize interaction between cohorts and ensure proper staffing for core day, before-school and after-school programs. <ul style="list-style-type: none"> ○ Infant Cohort ○ Toddler Program - Two cohorts: Goldfinch and Robin Rooms are one cohort, and Cardinal and Hummingbird rooms are a second cohort ○ Primary Program - Two cohorts: Rose and Pansy Rooms are one cohort, and Sunflower and Tulip Room are a second cohort ○ Lower Elementary Cohort ○ Upper Elementary Cohort ○ Middle School Cohort

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	<ul style="list-style-type: none">• Different cohorts may share common rooms, one at a time. These common areas will receive regular cleaning and ventilation will be ensured. Programs will determine when to maximize being outdoors, weather permitting and will ensure adequate ventilation when indoors.• To the best of our ability, we will minimize cohort interaction.• Adults, such as substitutes, specials teachers, and educational visitors may interact with multiple cohorts. These individuals will be masked and distanced from the children according to NJ DOH guidelines.
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<p>5 Masking</p>	<p>During periods of MODERATE (Yellow) or LOW (Green) virus transmission, as defined by NJ DOH weekly reports:</p> <hr/> <p>Indoors: Mask wearing will be <u>optional</u> indoors except under the following circumstances, when masks may be required:</p> <ul style="list-style-type: none"> • when there is an active covid outbreak in a classroom students may be required to wear masks. • after returning from isolation or quarantine. Students and staff who return to school during days 6-10 of isolation or quarantine should be required to mask (If an individual is unable to wear a mask during days 6-10, they should remain at home for the full 10 days) • during illness - Students or staff who become ill with symptoms consistent with COVID-19 while in school should wear a mask until they leave the premises. <p><i>*singing indoors without masking, but with distancing, will be allowed while in this moderate to low transmission rate.</i></p> <p>Outdoors: In general, students or staff do not need to wear masks outdoors, including during fitness classes, except during days 6-10 after completing a 5-day isolation or quarantine when mask wearing for the individual is imperative.</p>	<p>During periods of Very High (Red) or HIGH (Orange) virus transmission, as defined by NJ DOH weekly reports:</p> <hr/> <p>Universal masking for all ALL students over age 2, faculty, and staff. Education on mask wearing will occur in all programs.</p> <p>Indoors: Individuals will remain masked when indoors and in the presence of others, except when eating or snacking, napping, or when masking presents a health issue. Face masks will NOT be put on any child under the age of two. Children will not wear masks during nap times.</p> <p>Outdoors: When closer than three feet away from children for more than fifteen minutes, teachers and administrators will mask.</p> <p>Individuals are required to wear a high-quality mask, with the filtration strength found in N95, KN95 or a KF94. (Cloth and surgical masks will NOT be acceptable in the school setting.) Families should find a mask type that fits their child's face properly.*</p> <p>Parents: Parents will wear a mask when dropping-off and picking-up, and will limit time inside the building.</p>
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		<i>*singing outdoors, will be allowed without masking while in this moderate to low transmission rate.</i>	
6	Hygiene	<ul style="list-style-type: none"> • All faculty, staff, and children will wash hands thoroughly and properly upon entering the building, and frequently throughout the day, according to what is appropriate for that age group and recommended by the CDC. Teachers are responsible for setting and maintaining these routines. • Students will wash hands before selecting a work and disinfecting of materials will happen as often as possible. • Individual items, like clothing, will be stored by the student. Student materials may be shared as usual with frequent cleaning of them. • As part of reducing the potential for transmission, children will eat snack and lunch outside when feasible. Seating arrangements for eating will be arranged to maximize distance from others. 	
7	Disinfecting	<ul style="list-style-type: none"> • All shared materials will be thoroughly disinfected at the end of each day. • High-contact shared objects, such as door knobs and sink handles, will be wiped down daily. • Cleaning will occur in the classrooms multiple times during the day both to clean and disinfect high touchpoint items. • As needed, our cleaning company will perform electrostatic disinfection. • iWave AdvantageAir Purification Bi-Polar Ionization units are installed in our HVAC units. The iWave approach produces equal amounts of positive and negative ions that break down pathogens, allergens, particles, smoke, odors and VOCs in the air, creating a healthy environment without producing any harmful byproducts. 	

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8	Illness & Isolation	<p>Children are expected to be in good health when in school. Parents should not bring their children to school when they show any signs of illness.</p> <p>Any child who exhibits signs of illness during the day will immediately be brought to the health office for further evaluation and isolation. If the child exhibits a fever or is deemed to be too ill to remain at school, a parent will be called to pick the child up. The child will remain in the health office, isolated from other students, until a parent can arrive. Parents are asked to ensure they have someone on their contact list that can be at the school to pick up within 30 minutes.</p> <p>Students with a temperature over 100.4°F (38°C) will be sent home from school and will need to remain home and be fever-free, without fever-reducing medication, for 24 hours before returning to school.</p> <p>Faculty or staff who are ill will also be sent home and asked to monitor for Covid-19 symptoms and will not return to work until cleared according to NJ DOH guidelines.</p> <p>Following are NJDOH Guidelines for quarantine for SYMPTOMS or a POSITIVE TEST:</p>
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STAY HOME FOR 5 DAYS

Start counting on the date of your positive test*, OR on the first day of symptoms.

If you start out without symptoms, but get symptoms within the 10 day period, begin the 5-day count again. The first day of symptoms is your new Day 0.

Day 0

THE DATE OF YOUR POSITIVE TEST OR YOUR FIRST DAY OF SYMPTOMS

Day 1

Day 2

Day 3

Day 4

Day 5

Day 6

**DAY 6
NO FEVER**

AND your other symptoms are gone or better?

You may attend school but must wear a mask until day 11

If unable/unwilling to wear a mask, should not return to school until day 11

**DAY 6
WITH FEVER**

Do not attend school until your fever is gone and your symptoms are getting better.

Day 7

Day 8

Day 9

Day 10

Day 11

Resume normal activities if your fever is gone and your symptoms are greatly improved.

NOTE: No fever means your fever has been gone for at least 24 hours without using fever-reducing medications.

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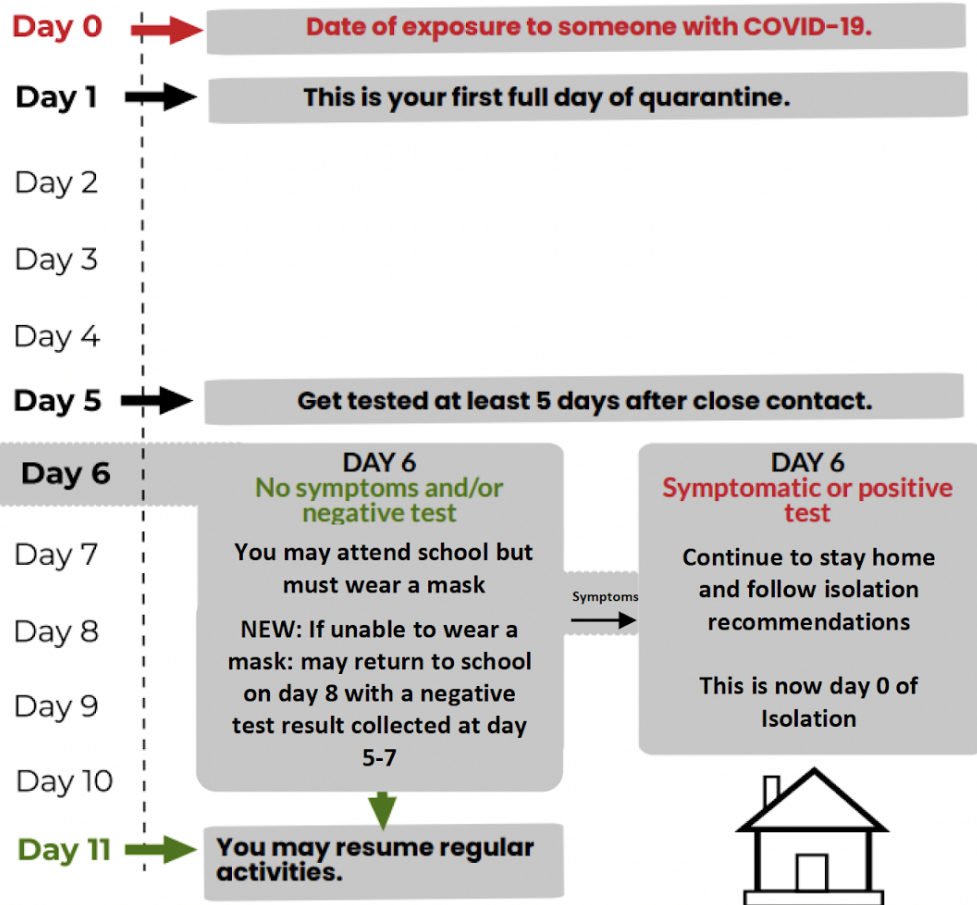
Following are NJDOH Guidelines for quarantine as a CLOSE CONTACT:

Who needs to quarantine?

- Persons ≥ 12 years old who completed a primary series of COVID-19 vaccine but have NOT received a booster shot when eligible.
- Persons who have not completed a primary vaccine series.

Who does not need to quarantine?

- Persons ≥ 12 years old who completed a primary series of COVID-19 vaccine AND have received all *recommended* vaccine doses, including boosters.
- Children 5-11 years old who completed their primary series of a COVID-19 vaccine.
- Persons who had confirmed COVID-19 within the last 90 days.



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9	Testing	<p>During periods of MODERATE (Yellow) or LOW (Green) virus transmission, as defined by NJ DOH weekly reports:</p> <p>The school uses a <i>targeted</i> testing program through rapid antigen take home test kits. These kits will be distributed by the school and self-administered at home and results reported to the school.</p> <p>Moderate (Yellow) and Low (Green): In response to a positive case in the classroom, the school will provide antigen take-home test kits to students.</p> <p><i>*Home test kits are not recommended for children under 2 years of age.</i></p>	<p>During periods of Very High (Red) or HIGH (Orange) virus transmission, as defined by NJ DOH weekly reports:</p> <p>Very High (Red): Lower School (T,P): School will provide antigen take home test kits for all students sent home with the students. Families are asked to test Sunday afternoon for Monday return.</p> <p>Upper School (LE, UE, MS): will provide antigen take home test kits to students 1) in response to positive case, or 2) before/after certain activities as needed (i.e., overnight trips)</p> <p>High (Orange): School will provide antigen take-home test kits to students in response to a positive case for all programs.</p>
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Program Specific Details

Infant Center Programming & Practices

Infant - Orientation	Until children are fully vaccinated, our traditional parent interview to hear about the child and share information will be done by Zoom meeting or onsite outdoors, with safety precautions.
Infant - Phase In	<ul style="list-style-type: none">• Day 1 = limited visit on rotation• Day 2 = half day• Day 3 = full schedule with parent drop off as described in the 'general' section
Infant - Drop-Off and Pick-Up	Drop off and pick up by coming directly into the building and to the infant center using access card
Infant - Screening	Families should conduct a self-screen at home each morning, including a temperature check, to assess their child's health and determine if they are well enough to attend school or camp for the day. Children with COVID-19 compatible symptoms should be kept at home and seek advice from their pediatrician. Any student with a temperature equal to or higher than 100.4 will be sent home.
Infant - Schedule	7:30am - 6:00pm available
Infant - Cohort Size	Maximum of 15 infants in the program at any given time
Infant - Conference Teacher Assignments	Conference teacher assignments will be communicated with Orientation materials in late August.
Infant - Food	<ul style="list-style-type: none">• All food brought in by parents is for their child only.• Parents should provide cutlery for their child, which will not be shared. This cutlery will be returned home nightly. Otherwise, the child will be provided with disposables.

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Infant - Diapering	<ul style="list-style-type: none"> • Gloves will be worn by teachers for diapering, feeding, and at other times where effective. • Hands of infants will be wiped down after every change. • The changing table and trash can will be wiped down after each change.
Infant - Napping	<ul style="list-style-type: none"> • Napping for Infants will maximize distance between nappers, increase ventilation, have nappers head to toe in proximity to each other, and assure proper and regular disinfecting of materials. • As always, napping will be supervised at all times.
Infant - Sanitization of the Children's Materials	<ul style="list-style-type: none"> • All soft toys and manipulatives will be laundered on a daily basis. • All environments will be cleaned each evening and sanitized as needed. • Student materials will be sanitized at least once a day and handwashing before use will occur. • Tables will be cleaned and disinfected before and after each use. • Each child who is on the mat will use their own toys.
Infant - Outside Play	<ul style="list-style-type: none"> • Infants and Toddler classes will go out to the shared play area in rotation and use their own outside space just for their class. • Infant toys will be kept separate from Toddler toys.
Infant- If campus is closed, due to Covid-19, and school is remote for all	<ul style="list-style-type: none"> • Remote support will be offered after two school days from the time of closing to allow time for faculty to prepare. These remote supports will include weekly circle time and parent Zoom calls.

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Toddler Programming & Practices

Toddler - Orientation	An Orientation Zoom meeting or webinar will be hosted for all Toddler families.
Toddler - Phase In	<ul style="list-style-type: none"> • Day 1 - Parent/child visit to the classroom • Day 2 - One hour without parent • Day 3 - Regular schedule
Toddler - Drop-Off and Pick-Up	<p>All arrival will take place at outdoor locations. Parents will NOT enter the building at drop off and pick up.</p> <p>Arrival: Toddler children will be walked to the outside door entrance for their classroom and a teacher will greet you there and welcome the child to come inside or into the outdoor play area.</p> <p>Departure: Toddler children will be dismissed at 2:45 PM from the I/T classroom-specific door. Parents should park, turn their car off, and come to their child's assigned classroom pickup and drop off location. Your child's teacher will meet you with your child.</p>
Toddler - Screening	Families should conduct a self-screen at home each morning, including a temperature check, to assess their child's health and determine if they are well enough to attend school or camp for the day. Children with COVID-19 compatible symptoms should be kept at home and seek advice from their pediatrician. Any student with a temperature equal to or higher than 100.4 will be sent home.
Toddler - Schedule	<p>7:30am - 8:20am - before care (additional fee)</p> <p>8:20am - 8:30am - core day arrival</p> <p>8:30am - 2:45pm - core day</p> <p>2:45pm - 6:00pm - after care (additional fee)</p>

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Toddler - Cohort Size	<p>The Toddler program will be split into two cohorts, by classroom assignment. Exposure between cohorts will be minimized as much as possible. Cohorts will have separate napping areas, separate bathrooms, separate playground times/spaces. Each Toddler classroom will be capped at 14 students per classroom.</p> <p>Toddler Afterschool program will be a single cohort. Toddler Before School will be a single cohort.</p>
Toddler - Classroom & Conference Teacher Assignments	<p>Conference teacher assignments will be communicated with Orientation materials in late August.</p>
Toddler - Food	<ul style="list-style-type: none"> • Food preparation work may be offered to children with safety precautions taken. • Group snacks will be allowed, with individual plating to occur. Families will be asked to contribute snack items. • Lunches will be individually plated and served to each child. No food will be shared. • Families may provide lunch from home or may participate in our Toddler lunch program, available at a subsidized fee. • Our lunch program will be modified so that only the cook is involved in the preparation of the food and meals are plated individually, in keeping with the state guidelines. • Families are to provide daily tableware, or the child will be given disposable products. Eco-friendly, recyclable and reusable servicewear is encouraged. • During the day, water is served with pitchers and a paper cup. Families may provide an individual water bottle, to be filled at the water fountain, as needed.
Toddler - Diapering/Toileting	<ul style="list-style-type: none"> • Gloves will be worn by teachers for diapering, feeding, and at other times where effective. • Teachers will monitor handwashing and follow with wipe if required
Toddler - Napping	<p>Toddlers will be separated by cohort for nap times. Each room will be arranged to maximize distance between nappers, increase ventilation, and have nappers head to toe in proximity to each other. There will be proper and regular disinfecting of materials. Napping will be supervised at all times.</p>
Toddler - Sanitization of the Children's	<ul style="list-style-type: none"> • Soft toys and manipulatives will be laundered on a daily basis. • In the evening, materials will be disinfected.

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Materials	<ul style="list-style-type: none"> • Work with manipulatives will be sanitized at least once a day. • Tables will be cleaned and disinfected before and after each use. • Consumable materials including playdough, art kits, etc. will be cleaned after each use.
Toddler - Outside Play	<ul style="list-style-type: none"> • Free use of all playgrounds for the Toddler cohort • The program will have its own bin of outdoor toys • Specific shoes for inside and outside are no longer required
Toddler - If campus is closed, due to Covid-19, and school is remote for all	<p>After two school days from the time of closing, to allow faculty adequate time to prepare:</p> <ul style="list-style-type: none"> • Daily connections through circle time, one-on-one connections, virtual work block, and also pre-recorded lessons available for families. • No after-school programming will be offered and parents would be refunded for before and after-school fees as well as lunch fees during the time period the school is closed due to Covid-19.
Toddler - If campus is open, but a child or the class needs to quarantine due to Covid symptoms or close contact with a person with Covid	<p>After two school days from the time of absence, to allow faculty adequate time to prepare:</p> <ul style="list-style-type: none"> • Join morning circle • Weekly conference teacher reach out • Join a work period to see what friends are doing • Resources shared with parents if remote more than a week

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Primary Programming & Practices

Primary - Orientation	<ul style="list-style-type: none"> • An Orientation Zoom meeting or webinar will be hosted for all Primary families. • Classroom visits for parent and child to see the environment and meet the teacher will be held per classroom. • First day with children - focus on new procedures for children
Primary - Phase In	One day phase-in (orientation) onsite for students new to the program or new to PMonts.
Primary - Drop-Off and Pick-Up	<p>All Primary children will arrive and depart at the main circle. Staff will be present in the Primary hallway to facilitate students' arrival and to further ensure the spacing of children by cohort.</p> <p>Arrival: The primary arrival time is 8:30 AM. Faculty and staff will be present at the main circle to receive children daily between 8:20 and 8:40 AM. Parents should pull up into the main circle and <u>turn their car off, get out of the car, and assist their child with getting out and waiting on the sidewalk.</u> A teacher or admin will formally greet your child and you may depart. Faculty and staff will be present to greet children and ensure they walk safely into school.</p> <p>Dismissal: The primary dismissal time is 2:45 PM (or noon for part-day students). <u>Parents should pull up to the main circle, turn off their car, and wait outside the car ready to greet their child.</u> Students will exit the building by the main doors, and sit on the benches and remain socially distanced and separated by classroom. Faculty will walk children to their parents and parents should then buckle their child into the car. Traffic will be guided by administration.</p>
Primary - Schedule	<p>7:30am - 8:20am - before care by cohort for families needing extended day (additional fee)</p> <p>8:20am - 8:30am - core day arrival</p> <p>8:30am - 2:45pm - core day</p> <p>2:45pm - 6:00pm - after care by cohort for limited number of families needing extended day (additional fee)</p>

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Primary - Cohorts	<p>The Primary program will consist of two cohorts: the Tulip and Sunflower Rooms in one cohort, and the Rose and Pansy Rooms in another cohort. Each primary classroom will have no more than 22 students per classroom. Cohorts will remain as separated as possible throughout the core day. Students Before School will be in one room but work on separate sides. During Afterschool, while inside, each cohort will work on opposite sides of the Vitality Room. While outside, cohorts will alternate playground time, following our safety protocols.</p> <p>Primary Afterschool will be a single cohort, however the room will be divided into two sections and interaction will be minimized as much as possible. Primary Before School will be a single cohort.</p>
Primary - Classroom & Conference Teacher Assignments	<p>Conference teacher assignments will be communicated with Orientation materials in late August.</p>
Primary - Food	<ul style="list-style-type: none"> • Families will send two small, healthful snacks to school with their child daily (AM/PM). • Families provide individual lunches to be eaten at lunch time. No food will be shared. • Families are to either provide daily tableware or the child will be given disposable products. Eco-friendly, recyclable and reusable servicewear is encouraged. • Families provide an individual water bottle, to be filled at the water fountain as needed. Water bottles should not contain beverages other than water, i.e., gatorade, fruit juice, etc. •
Primary - Specials	<p>Specials will be a combination of remote live, some pre-recorded, and some in person outside, with social distancing. Specials teachers and educational visitors may interact with multiple cohorts.</p>
Primary - Sanitization of the Children's Materials	<ul style="list-style-type: none"> • Inside shoes for teachers and children. Outside shoes will be accessed in a way to reduce exposure. • Frequent student and teacher handwashing will contribute to keeping learning materials safe. • Some materials will be personalized, such as playdough. • Shared materials will be cleaned and disinfected daily. • An all-school cleaning and sanitation will occur nightly. • Tables/chairs/bathrooms and sinks will be wiped down in between each work cycle

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<p>Primary - Outside Play and Activities</p>	<ul style="list-style-type: none"> • Our classrooms will use both outdoor and indoor time safely. Outdoor spaces are shaded. • Primary cohorts will alternate playground times.
<p>Primary - If campus is closed, due to Covid-19, and school is remote for all</p>	<p>After two school days from the time of closing, to allow faculty adequate time to prepare:</p> <ul style="list-style-type: none"> • Parent education session provided via Zoom to set up the home environment and support your child's learning while remote • Live morning session via Zoom for four days a week, M-Th, by classroom, including: <ul style="list-style-type: none"> ○ Opening circle and group lesson or activity ○ Daily specials ○ Work time ○ Closing circle • On Fridays, students will have independent work and can access pre-recorded lessons • Afternoon, 1-1 Zoom sessions with each student 2x per week for individualized lessons • Phone call or zoom meeting with a parent to check in and help individually guide each child as needed • Limited materials will be available for pick-up from the school or mailed to your home. • Kindergarteners: <ul style="list-style-type: none"> ○ Individual goals provided in individualized packets: <ul style="list-style-type: none"> ■ To be selected by the classroom teacher and completed by the child during live work time ■ Children will share their finished goal with the classroom teacher during live work time ○ Additional live kindergarten specials a few afternoons a week
<p>Primary - If campus is open, but a child or the class needs to quarantine due to Covid symptoms or close contact with a person with Covid</p>	<p>After two school days from the time of absence, to allow faculty adequate time to prepare:</p> <p>Daily:</p> <ul style="list-style-type: none"> • Join the morning circle virtually <p>Weekly:</p> <ul style="list-style-type: none"> • Receive a parent call from the conference teacher to provide feedback and support. • Parents pick up any needed materials to borrow for the week.

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Lower & Upper Elementary Programming & Practices

Elementary - Orientation	<ul style="list-style-type: none"> • Zoom meeting for parents & students as part of Orientation • First day with children - focus on new procedures
Elementary - Phase In	One day phase-in (orientation) onsite for students new to the program or new to PMonts.
Elementary - Drop-Off and Pick-Up	<p>All Elementary children will arrive and depart from the elementary circle. Staff will be present in the foyer to facilitate students' arrival and to further ensure the spacing of children by cohort.</p> <p>Arrival: The elementary arrival time is 8:20 AM. Faculty and staff will be present to receive children daily between 8:20 and 8:30 AM. Parents should pull up to the curb and remain in the car. Elementary students should get out of the car without parental assistance.</p> <p>Dismissal: The Elementary dismissal time is 2:45 PM. Students will exit the building and sit on the benches and remain and be separated by classroom. Faculty will walk children to their car. Parents do not need to get out of their cars. Traffic will be guided by administration, and entrance and exit routes will be shared with parents before the start of school.</p>
Elementary - Schedule	<p>7:30am - 8:20am - before care by program for families needing extended day (additional fee)</p> <p>8:20am - 8:30am - core day arrival</p> <p>8:30am - 2:45pm - core day</p> <p>2:45pm - 6:00pm - after care for elementary (additional fee)</p>
Elementary - Cohorts	During the core school day, Lower Elementary and Upper Elementary programs will each exist as a single cohort and not exceed 30 students in each program.

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	Elementary Afterschool will be divided by LE and UE cohort until 5 pm, at which time the cohorts will combine but in separate sections of the Imaginarium Art Room. Elementary Before School will be in a single cohort, but programs will remain separated by section of the room.
Elementary - Classroom Assignments	Conference teacher assignments will be communicated with Orientation materials in late August.
Elementary - Food	<ul style="list-style-type: none"> • Each student will bring a snack from home daily. • Families are to provide individual lunch, to be eaten at lunch time. No food will be shared. • Food delivery services communicated separately • Families are to either provide daily tableware or the child will be given disposable products. Eco-friendly, recyclable and reusable servicewear is encouraged. • Families provide an individual water bottle, to be filled at the water fountain as needed. Water bottles should not contain beverages other than water, i.e., gatorade, fruit juice, etc.
Elementary - Specials	Specials will be a combination of remote live, some pre-recorded, and some in person outside, maximizing social distancing as is possible. Any outside activity that involves heavy breathing, such as sports or running on the playground will be limited to less than 15-minutes and with more than 6 feet distance between each person. Specials teachers and educational visitors may interact with multiple cohorts.
Elementary - Storage of Individual Student Supplies	Student cubbies will be spaced out to maximize inside distance between students.
Elementary - Sanitization of the Children's Materials	<ul style="list-style-type: none"> • Inside shoes for teachers and children. • Frequent student and teacher handwashing will contribute to keeping learning materials safe. • Each child will have a personal workspace. • An all-school cleaning and sanitation will occur nightly. • Tables/chairs/bathrooms and sinks will be wiped down in between each work cycle.

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<p>Elementary - Outside Play and Activities</p>	<ul style="list-style-type: none"> Regular playground time will be enjoyed by each program separately. 	
<p>Elementary - If campus is closed, due to Covid-19, and school is remote for all</p>	<p>After two school days from the time of closing, to allow faculty adequate time to prepare:</p> <p>Lower Elementary will offer:</p> <ul style="list-style-type: none"> Daily circle, morning/afternoon Students will have materials at home Weekly schedule for students Live zoom lessons (2-3 hours per day live) Specials classes live on Zoom Daily Math and Literacy Lessons via Zoom Teachers will: <ul style="list-style-type: none"> Send updates / post work, etc. Allow for student-student interaction Check student work 	<p>After two school days from the time of closing, to allow faculty adequate time to prepare:</p> <p>Upper Elementary will offer:</p> <ul style="list-style-type: none"> Daily circle, morning/afternoon Students will have materials at home Work assigned in Google classrooms serves as a work plan for the students Live zoom lessons (2-3 hours per day live) Specials classes live on Zoom Daily Math and Literacy Lessons via Zoom Teachers will: <ul style="list-style-type: none"> Provide updates / post assignments, etc. Check student work
<p>Elementary - If campus is open, but a child or the class needs to quarantine due to Covid symptoms or close contact with a person with Covid</p>	<p>After two school days from the time of absence, to allow faculty adequate time to prepare:</p> <p>Lower Elementary will offer:</p> <ul style="list-style-type: none"> Weekly work schedule for students 	<p>After two school days from the time of absence, to allow faculty adequate time to prepare:</p> <p>Upper Elementary will offer:</p> <ul style="list-style-type: none"> Daily math and literacy lessons Work assigned in Google classrooms Teachers will: <ul style="list-style-type: none"> Provide updates / post assignments, etc. Check student work

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Middle School Programming & Practices

Middle School - Orientation	<ul style="list-style-type: none"> • Webinar for families for general procedures • First day with children - focus on new procedures
Middle School - Phase-In	One-day Phase-In onsite for students new to the program or new to PMonts
Middle School - Drop-Off and Pick-Up	<p>All Middle School students will arrive and depart at the lower parking lot, near the Imaginarium Art Room.</p> <p>Arrival: The Middle School arrival time is 8:30 AM. Faculty and staff will be present to receive children daily between 8:20 and 8:30 AM. Parents should pull up to the curb and remain in the car. Middle School students should get out of the car without parental assistance.</p> <p>Dismissal: The Middle School dismissal time is 4:00 PM. Students will exit the building and remain on the Crescendo patio. Parents do not need to get out of their cars; faculty will walk children to their car. Traffic will be guided by administration, and entrance and exit routes will be shared with parents before the start of school.</p>
Middle School - Schedule	<p>7:30am - 8:20am - before care by classroom for families needing extended day (additional fee)</p> <p>8:20am - 8:30am - core day arrival</p> <p>8:30am - 4:00pm - core day</p> <p>4:00pm - 6:00pm - after care for middle school (additional fee)</p>
Middle School - Cohort Size	<p>The Middle School program will exist as a single cohort and will not exceed 25 students.</p> <p>There are no students enrolled in Middle School After School. Middle School Before School programming will be in a single cohort, and remain separated from Elementary as much as possible.</p>
Middle School - Conference Teacher Assignments	Conference teacher assignments will be communicated with Orientation materials in late August.

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Middle School - Food	<ul style="list-style-type: none"> Students will bring their own snacks and lunches to school. Food delivery services communicated separately Students will bring reusable utensils and napkins for meals. Families provide an individual water bottle, to be filled at the water fountain as needed. Water bottles should not contain beverages other than water, i.e., gatorade, fruit juice, etc.
Middle School - Specials	Specials will be a combination of remote live, some pre-recorded, and some in person outside, with as much social distancing as is possible. Any outside activity that involves heavy breathing, such as sports or running on the playground will be limited to less than 15-minutes and with more than 6 feet distance between each person. Specials teachers and educational visitors may interact with multiple cohorts.
Middle School - Storage of Individual Student Supplies	Student access to lockers will be spaced out to maximize inside distance between students. Students will have individual supplies of materials, such as pens, as much as possible.
Middle School - Outside Play	Normal use of outdoor time
Middle School - If campus is closed, due to Covid-19, and school is remote for all	<p>After two school days from the time of closing, to allow faculty adequate time to prepare:</p> <ul style="list-style-type: none"> Daily zoom classes at set times with teachers, according to a weekly schedule, including design, art, music, PE, etc. All students expected to attend. Weekly class meeting via Zoom - all students expected to attend. These will be similar to in-class meetings. Individual meetings between teachers and students for lessons, check-ins, etc., as needed. Students will have independent work assigned for each week for each class, tied to the current unit. Students are expected to work on assignments during dedicated work times each school day. IB MYP units continue as when students are on campus. Parent email as necessary for Q&A; check-ins with parent/teacher

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Middle School -

If campus is open, but a child or the class needs to quarantine due to Covid symptoms or close contact with a person with Covid

After two school days from the time of absence, to allow faculty adequate time to prepare:

Students may join classes live via a computer all day, participate in group projects, check in with the conference teacher and subject teachers, and complete online posted classwork and homework, as usual. It will be the student's responsibility to be on time to live sessions, tend to technology, and notify the teachers of any difficulties.